

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, October 1, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15 pm and Roll Call was taken:

Trustee Romero - Present
Trustee Sedillo - Present
Trustee Chavez - Present
Trustee Hal - Present
Mayor Dial-Present

- 1.0 Approval/Disapproval of Agenda – Action Item**
ACTION TAKEN: Trustee Chavez made a motion to approve the agenda as written. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**
- 2.0 Discussion/Approval of the September 17, 2018 Public Hearing Minutes – Action Item**
ACTION TAKEN: Trustee Hall moved to approve the September 17, 2018 Public Hearing Minutes and said they were very detailed and very well written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 3.0 Discussion/Approval of the September 17, 2018 Regular Meeting Minutes – Action Item**
ACTION TAKEN: Trustee Hall made a motion to approve the September 17, 2018 Regular Meeting Minutes. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**
- 4.0 Discussion/Approval of October 1, 2018 Bill List – Action Item**
ACTION TAKEN: Trustee Romero made a motion to approve the September 17, 2018 Bill List. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – There was no Public Comment.

No Old Business

New Business

5.0 Department Updates:

Police/Animal Control-

Chief Reynolds told the Board that Chrystal Milbourn, the new Animal Control volunteer, was doing a great job. She has cleaned out the kennels and is looking for some free classes to attend. She said Ms. Milbourn also takes the time to walk the dogs that are impounded.

Chief Reynolds also said that the breaking and entering calls were still at a minimal status. She said that Officer Mico Fernandez had turned in his resignation and would be taking a position with the Bloomfield Police department and that his last day would be October 10, 2018. She told the Board that she would be covering the School as the SRO until a new replacement Officer could be hired.

Several children have been removed from their parents in some recent cases she said. These are always hard on her and her staff.

Traffic Citations are through the roof she said. She has ordered more Citation Books because Officer Milbourn goes through approximately 2 books per month. The Trustees inquired as to why there were so many. Chief Reynolds said that there are a lot of Provisional Drivers that are not obeying the Provisional License Laws and are driving without adult supervision.

She and Melanie attended the National Evidence Training and both are now Nationally certified. She said she and Melanie have been going through their evidence room and have found that they are compliant with the laws.

Fire-

No report

Library-

No report

Maintenance-

Public Works Supervisor Bernal said he and his staff are extremely busy. There are a lot of major leaks within the town that they are trying to get fixed. He said that they have 5 meters right now that are needing replaced and some of them are very deep and will take a lot of work to dig and replace. He said Shane Ferreira came and got the Punkin Chunker and that Shane will be fixing anything that needs fixed in order to get it going for the Punkin Chunkin on October 20th. He said our tractor that pulls the mower is down and in the shop and that the County offered to mow the field for the event.

The NMDOT Road Coop Chip Seal Project went well over the weekend. There is one very small portion that will need to be sealed in order to complete the project.

The Town Lift Station located on East Highland has no back-up generator or lights and this has proven to be an issue. Everything has to be done manually. He said he would contact an electrician to see what we need to do in order to get those issues remedied in order to avoid a major sewage backup in the event we lose power. He reported on the 2" line that blew up on September 5th over by the Mobile Home Park on Alan Ayers. He said that there are a lot of lines that could do the same thing due to age and that in the future when they have to fix a major leak on a Main Line, all town water would be shut off prior to working on those kinds of lines for safety reasons.

Administration-

Deputy Clerk Michelle Dunlap told the Board that the Administration Department continues to prepare for the upcoming audit. Many documents have been scanned and sent to the auditors and that their date to arrive for field work here at the town is the week of October 22nd.

She let the Board know that the Town did not receive the NMDOT Match Waiver for the 2019-2020 Road Coop. The amount of the Grant was approximately \$133,000 and the town's match would be approximately \$33,250.00. She said that she did notify Dennis Engineering to let them know. She also let the Board know that she received notification from EMW Gas that there is a gas line that runs through where the East Highland project is. She said that she contacted Dennis Engineering regarding this as well and that they are going to address it with EMW Gas. Trustee Hall said he believed that the project could be done anyway. Ms. Dunlap and Mayor Dial explained that the NMDOT will require that all clearances are adhered to. Ms. Dunlap said she will stay in contact with Dennis Engineering.

6.0 Approval of Volunteer for the Library –
Trustee Hall made a motion to approve the Volunteer for the Library. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

7.0 Mayor/Council:

Trustee Hall-

Said he had been noticing in the Albuquerque Journal a lot of notices of property tax sales. He said that since we no longer have a local newspaper, we need to be watching these. He also said that he thought a light on the island in the pond might be worth looking into. It would be a great addition and would look nice.

Trustee Chavez-

She inquired about the light poles at the park. Deputy Clerk Dunlap said she has called 3 times but would call again. She also reminded everyone to come out to Punkin Chunkin.

Trustee Sedillo-

Nothing to report

Trustee Romero-

Nothing to report

Mayor Dial-

Mayor Dial let the Board know that he has given Chief Reynolds permission to take her child to and from school in her unit in case anyone asks.

He informed them that we have issued our first \$500.00 fine for meter tampering.

Mayor Dial told the Board that the Estancia Valley Solid Waste Authority is actively looking for a new Manager and he would keep them posted.

Torrance County is looking at hiring an Operations Manager who would work on fixed assets and inventory issues and that he would be on the interview board on October 9th.

EMWT is asking for a letter of support but before signing it he will be looking into exactly where the water lines will be going.

He said the Suicide Walk went very well and was well attended.

He asked that we always post for a Possible Quorum for all Town events that may have him and the Trustees in attendance.

He said he is working with the County in regards to the Hog Barn at the fairgrounds. The County, per the lease, is responsible for replacing the barn.

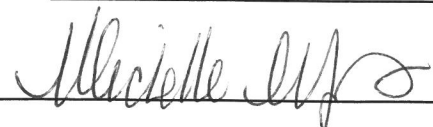
Adjournment –

Trustee Hall made a motion to adjourn the meeting. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

The meeting adjourned at 7:45 pm.

Approved: 

Date: 10/15/18

Attest: 

Date: 10/15/18